

**PROPOSAL and CONTRACT**  
**Your Company Name Here**  
**1234 Main St.**  
**Your Town, State and ZIP**

Submitted to \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

Job at \_\_\_\_\_ Phone \_\_\_\_\_

I / We propose to furnish all materials and perform all labor necessary to complete the following:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

CALIFORNIA VERSION

All of the work to be completed in a workmanlike manner according to standard practices for the sum of: \_\_\_\_\_ Dollars \$ \_\_\_\_\_

Payable as follows: <input type="checkbox"/> C.O.D. <input type="checkbox"/> PAYMENTS (Schedule of Payments) (1.) \$ _____ date _____ (2.) \$ _____ date _____ (3.) \$ _____ date _____ (4.) \$ _____ date _____ (5.) \$ _____ date _____ (6.) \$ _____ date _____
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Approximate dates when work will begin \_\_\_\_\_ and when work will be completed \_\_\_\_\_

Substantial commencement of the project shall be defined as (Briefly describe) \_\_\_\_\_

**Contractors are required by law to be licensed and regulated by the Contractors' State License Board which has jurisdiction to investigate complaints against contractors if a complaint regarding a patent act or omission is filed within four years of the date of the alleged violation. A complaint regarding a latent act or omission pertaining to structural defects must be filed within 10 years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P.O. Box 26000, Sacramento, CA 95826.**

**LIEN RELEASES**

Upon satisfactory payment being made for any portion of the work performed, the contractor shall, prior to any further payment being made, furnish to the person contracting for the home improvement or swimming pool a full and unconditional release from any claim or mechanic's lien pursuant to Section 3114 of the Civil Code, for that portion of the work for which payment has been made.

**RIGHT TO CANCEL**

You, the buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. **Or if this is a contract for the repair of damages resulting from an earthquake, flood, fire, hurricane, riot, storm, tidal wave, or other similar catastrophic occurrence for which a state of emergency has been declared, you the buyer may cancel this transaction at anytime prior to midnight of the seventh business day after the date of this transaction. See the attached notice of cancellation form for an explanation of this right.**

**YOU, AS OWNER OR TENANT, HAVE THE RIGHT TO REQUIRE THE CONTRACTOR TO HAVE A PERFORMANCE AND PAYMENT BOND.**  
 The cost of procuring this bond will be paid by the owner/tenant and is not included in this contract price.  
 Contractors failure to substantially commence work, without lawful excuse, within twenty (20) days from the date specified above is a violation of the Contractors' License Law.  
 No extra or change-order work shall be required to be performed without prior written authorization of the person contracting for the construction of the home improvement or swimming pool. Any change-order forms for changes or extra work shall be incorporated in, and become a part of the contract.

Respectfully submitted,  
 By \_\_\_\_\_

Calif. State Contractors' License No. \_\_\_\_\_

**ACCEPTANCE**

The undersigned hereby authorizes you to furnish all materials and labor required to complete the work mentioned in the above proposal. The undersigned agrees to pay the amount stated in said proposal upon presentation of billing. In the event it becomes necessary to refer said proposal/contract to an attorney, the undersigned agrees to pay attorney's fees and all costs incurred in the collection of the monies due under said proposal/contract.

Signed \_\_\_\_\_  
 By \_\_\_\_\_ Date \_\_\_\_\_